

2022 GLSG APPLICATION

Dear Prospective Grant Applicant:

On behalf of the Georgia Asian Pacific American Bar Association Law Foundation (“GLF”), this document provides the application requirements for the 2022 GLF Law Student Grant (“GLSG”).

The GLSG provides a source of funding for students who accept unpaid summer internships with organizations that advance public interest causes including pro bono legal clinics, non-profit organizations, state and federal agencies, and judicial clerkships. Applicants may be contacted for a brief interview if necessary. The maximum amount of funding for the GLSG is \$5,000.

Applying for the GLSG is a competitive process. Applicants are assessed holistically by GLF.

Deadline Information:

- a. The deadline to apply for the GLSG is **February 4, 2022, at 5:00 PM EDT**. Applications may be submitted upon completion, but in no event earlier than **November 29, 2021**.
- b. All requirements of the GLSG process must be completed by the deadline.
- c. No extensions will be given absent extenuating circumstances.

Submission Instructions:

- d. The application is to be submitted digitally in PDF format and emailed to Raymond Tran at rtran@seyfarth.com with the file name “[Your Name], GLSG 2022” (Example: “Jo Student, GLSG 2022”).
- e. After submitting your GLSG application, you will be notified that your application was received; you may be contacted for an interview, if necessary.

Application Requirements

1. Application:

- a. Complete the attached application.
- b. Complete the Project Description box, which must be typed in 12-point, Times New Roman font, and should not exceed one (1) page.
- c. Attach your resume and unofficial transcript. If grades are not yet released at the time of application, please state so accordingly and submit the grades once available.

2. Legal Internship Verification:

- a. Applicants *must provide* verification of their acceptance of a summer internship position at a qualifying public interest organization.
- b. The verification should be made in the format of the attached template. The verification must include the following information: (1) the name of the organization sponsoring the internship placement; (2) the time frame during which the applicant will be working at the organization; (3) that the applicant will be working under the supervision of an attorney; and (4) a signature by the person within the organization that is hiring or supervising the applicant.
- c. To qualify for the GLSG, the internship must be for a period of **8-10 weeks** and a total of **320-400 hours** (excepting any federal holidays). An applicant may work at up to two public interest placements during the summer to satisfy this requirement; in such cases, both placements must be listed within the application for consideration of the GLSG.
- d. If the applicant is not yet able to provide verification (e.g., the applicant is still interviewing, the prospective employer has not yet responded, etc.), the applicant must (1) state this in the application, (2) provide an estimated response time in the application, and (3) submit the verification following submission of the grant application.

3. Applicant Responses:

- a. The responses must be typed in 12-point, Times New Roman font and should not exceed of two double-spaced pages. We recommend addressing two of the prompts below. These responses should be attached to the end of the application.
 1. Provide a snapshot of where you see yourself in 5 years.
 2. How does your summer project align with your goals, and how do your goals align with GLF's mission?
 3. Why are you pursuing a career in public service?
 4. How would someone who just met you describe you? Is their first impression accurate? Why or why not?

4. **Optional Recommendations:**

- a. If you believe a recommendation would be helpful for members of the review committee, up to two (2) recommendation letters may be submitted per the instructions below.
 - i. Please ask your recommenders to email Raymond Tran at rtran@seyfarth.com with the subject "GLSG – Recommendation for [Applicant Name] GLSG" - by the application deadline (e.g., "GLSG - Recommendation for Bob Student".)

2022 GLSG APPLICATION
 [Name of Applicant, Law School Graduation Year]

Applicant Contact Information	[Email, Phone]
Employer Information	[Name of Organization] [Employer's Street Address] [Employer's City, State, and Zip Code] [Employer's Telephone Number]
Supervising Attorney Information	[Supervising Attorney's Name] [Supervising Attorney's Position] [Supervising Attorney's Phone Number and Email Address]
Are you a registered member of the Georgia Asian Pacific American Bar Association?	[y/n]
What will be your mailing address during the summer of 2022?	[Mailing Address]

*****Please attached your resume and unofficial transcript*****

PROJECT DESCRIPTION
[Explain your reason(s) for selecting that organization and the professional experience you expect to gain.]

LEGAL INTERNSHIP VERIFICATION

I, [Name of Supervising Attorney], certify that [Name of Applicant] has accepted a summer internship position [at/with] [Name of Organization]. This internship will begin on [Expected Start Date] and will last for a minimum of 8-10 weeks and 320-400 hours. I am a licensed attorney, and [Name of Applicant] will be working under my supervision during [his/her/their] time at [Name of Organization].

[Name of Supervising Attorney]
[Position]
[Name of Organization]
[Contact Information]

[DATE]