



2018 GAPABA LAW FOUNDATION GRANT APPLICATION Guidelines and Application

The Georgia Asian Pacific American Bar Association (GAPABA) Law Foundation, Inc. (hereinafter “GLF” or “Foundation”) provides grants to support law-related projects that support the Foundation’s mission in one of the following areas:

- Activities that involve advocating for the interests of Asian Pacific American lawyers, the legal profession, and Asian American and Asian communities.
- Educational workshops for the development and growth of Asian Pacific American lawyers, law students, and other members of the legal profession.
- Programs that broaden professional opportunities for, and provide fellowship opportunities among, Asian Pacific American lawyers, other members of the legal profession, and law students.
- Community outreach and/or legal services projects

Limitations, GLF does NOT consider the following for funding:

- Grants to individuals
- Event sponsorships, such as the purchase of tables, tickets, advertisements, receptions, alcoholic beverages, or entertainment
- Operating Expenses such as rent, utilities, insurance, taxes, and the like
- Capital expenditures, except requests for equipment purchases may be eligible for funding if it can be shown that new equipment will result in significant productivity enhancements and increased services and other avenues of funding for equipment purchase have been pursued without success.
- Honorariums and/or speaker fees
- Duplicate or overlapping services
- Projects intended to influence legislation or regulatory agencies
- Programs sponsored by government agencies that are properly part of the agency’s regular activity
- Political organizations, political action committees, partisan political activities, or individual campaigns whose primary purpose is to influence legislation
- Foundations that are themselves grant making bodies
- Grants for loans, operating deficit reductions, the liquidation of a debt or general support

Required Documents

- Completed Google Form Application, available online at: <https://gapaba.org/Foundation/>
- Project Narrative including why this project is appropriately funded by GLF
- Project Budget
- List of your Board of Directors /Trustees
- Biographical profile of the essential personnel responsible for implementing the grant
- If the applicant previously received a GLF grant and is seeking future funding, the application should include a narrative update on the status of previously GLF funded projects.



A proposal may be submitted from an independent organization or a collaborative effort of multiple groups, but one (and only one) organization must be designated to receive the grant, administer the project effort, and report on the use of GLF funds. The organization administering the project must meet all eligibility requirements referenced herein. Please note that an invitation to submit a proposal, or a request for additional information regarding an application, does not guarantee grant approval.

GLF reserves the right to request any and all additional documentation needed in order to evaluate the grant, including but not limited to a copy of the applicant's most recent IRC 501(c)(3) determination letter from the IRS, copy of most recent financial statements, and or a copy of the most recent IRS Form 990.

Grant Reporting

Grant recipients must certify that they will immediately notify the GLF of any material change of circumstances that imparts their application statement and/ or materials.

GLF reserves the right to terminate a grant and recover funds if not used for submitted purpose.

ALL APPLICATIONS MUST BE RECEIVED by Friday, November 30, 2018, 11:59 pm (EST). Receipt of applications will be acknowledged by email, along with an estimated determination date.